



Office of Human Resources
Spring 2023 Department Representative Meeting
March 28, 2023
9:00 a.m. – 10:30 a.m.

Welcome and Introduction	Shelley Lopez, <i>Program Director</i> , HR Communications/Special Projects	9:00 – 9:05
Remarks & Hiring Process Updates	Renisha Gibbs, <i>Associate Vice President of Human Resources and Finance & Administration Chief of Staff</i>	9:05 – 9:15
J-1 Scholars and International Hires	Beth Roach, <i>J-1 Exchange Program Manager</i> , Central for Global Engagement	9:15 – 9:25
New Hires – H-1B and Green Card Process	Leslie Crosdale, <i>Associate General Counsel</i>	9:25 – 9:30
Benefits Updates and Reminders	Joel Huffman, <i>Assistant Director</i> , Benefits	9:30 – 9:40
EDM Updates and Reminders	Joel Hunt, <i>Sr. HR Specialist</i> , Employee Data Management	9:40 – 9:45
Attendance & Leave Updates	Christine Conley, <i>Director</i> , Benefits/Attendance & Leave	9:45 – 9:50
OPS Terminations	Alexander Coyle, <i>Assistant Director</i> , Employee & Labor Relations	9:50 – 10:00
Questions & Answers	Department Representatives	10:00 – 10:25
Closing Remarks	Shelley Lopez, <i>Program Director</i> , HR Communications/Special Projects	10:25 – 10:30