

# **Bylaws Amendments**

## **Amendment #1**

### **Proposed Change:**

Renames DEI Officer to Engagement Officer and updates the description.

### **Affected Bylaw:**

- Article 5 Elected Officers, Terms of Office, and Duties – Section 1 Officers
- Article 5 Elected Officers, Terms of Office, and Duties – Section 3 Duties – Subsection F
- Article 6 Board of Directors – Section 1 Composition

### **Proposed Revised Language:**

Engagement Officer: The FACRL engagement officer will be responsible for evaluating the organization's current membership and advising on strategies to broaden member and leadership participation. This role will involve engaging with members to understand their experiences and ensure the Board is informed of and responsive to the perspectives and needs of our membership.

## **Amendment #2**

### **Proposed Change:**

Creates a new subsection for the Conference Planning and Logistics Committee with the cycle of committee membership and language pertaining to FACRL Board Liaison

### **Affected Bylaw:**

- Article 7 Committees – Section 1 Standing Committee – Subsection A

### **Proposed New Language:**

One of FACRL's standing committees is a committee charged with planning and hosting the annual FACRL conference. These committee members will serve a two-year term to ensure continuity. Committee appointment terms begin on February 1<sup>st</sup> and end January 31<sup>st</sup>. When possible, the immediate past chair of the committee (or a recent past chair of the committee) will serve as an ex officio member of the committee and FACRL board liaison.

### **Amendment #3**

#### **Proposed Change:**

Removes instances where “vice-president” is used and replaces with “president-elect.”

#### **Affected Bylaws:**

- Article 4 FACRL Chapter Membership – Section 2 Dues, Rights and Privileges
- Article 5 Elected Officers, Terms of Office, and Duties – Section 1 Officers
- Article 5 Elected Officers, Terms of Office, and Duties – Section 3 Duties – Subsection B Vice-President/President-Elect
- Article 6 Board of Directors – Section 2 Terms

### **Amendment #4**

#### **Proposed Change:**

Updates term of service for board positions to allow for a transition period between essential board positions. Also combines Terms sections in Articles 5, 6, and 12 so all Board terms are located in the same Article (5).

This also removes the language imposing a term limit in place for the following reasons: the previous language was awkwardly worded and only created an exception to run for President-Elect; we want to encourage FACRL members to progress in leadership roles from Regional Representative to other Board positions; and we want to remove the previous barrier for Regional Representatives to run for other Board positions.

#### **Affected Bylaw:**

- Article 5 Elected Officers – Section 2 Terms
- Article 6 Board of Directors – Section 2 Terms
- Article 12 ACRL Legislative Network – Section 2 Terms

#### **Proposed Revised Language:**

Section 2 Terms: The term of office for new officers shall begin June first of each year and end on May 31st of the second or third year of their service, depending on the office they hold.

- (a) The President-elect shall serve for three years (as President-elect, President, and Past-President).

- (b) The Treasurer shall serve for three years as treasurer, and for three months as an *ex officio* member of the Board and immediate past-treasurer to assist the newly elected officer.
- (c) The Communications Manager shall serve for two years as communications manager, and for three months as an *ex officio* member of the Board and immediate past-communications manager to assist the newly elected officer.
- (d) The Secretary, Regional Representatives, Engagement Officer, and ACRL Legislative Network Representative shall serve for two years.

## **Amendment #5**

### **Proposed Change:**

In order to ensure consistency from one board term to the next, the Florida Chapter of ACRL would like to create and adopt a Standard Operating Procedures document to track and document the processes and instructions necessary for the running of the chapter.

### **Affected Bylaw:**

- Article 14 Standard Operating Procedures

### **Proposed New Language:**

Section 1 Purpose: To ensure consistency from one board term to the next, the Board of Directors will maintain a Standard Operating Procedures (SOP) document to track the processes, procedures, and details necessary for the orderly running of the Florida Chapter of ACRL.

Section 2 Adoption: The Standard Operating Procedures document and subsequent updates will be adopted by a simple majority vote by the Board of Directors.