

Job Description



Director of the Florida Student Success Center

Reports to: Executive Vice Chancellor

Overview: Mounting evidence suggests that a postsecondary credential will be a prerequisite for a majority of jobs in the future, resulting in growing consensus from policymakers, experts, and foundations to increase educational attainment to meet labor market demands and global competition. In 2018, the Division of Florida Colleges, Florida Department of Education, launched the Florida Student Success Center in partnership with Jobs for the Future, the Helios Education Foundation and the Florida College System Foundation.

The center is made possible with support from the Helios Education Foundation and is an integral part of the Division of Florida Colleges at the Department of Education. Recognizing the role of the Florida College System in educational attainment, the Florida Student Success Center (center) serves as a resource for evidence-based, innovative practices to inform colleges' efforts to develop student-centered pathways and increase completion and workforce preparedness, as well as to facilitate the sharing of and learning about practice improvement among the colleges.

The role of the center is to support initiatives by informing institutional practice and policy through resources based on five pillars:

- Convening and Engagement;
- Student Success Strategy Alignment and Coherence;
- Data Use to Guide Priorities and Investments;
- Research and Knowledge Management; and
- Policy Development and Advocacy.

As part of the national Student Success Center Network, the center undertakes work in each of these areas through technical assistance and support from Jobs for the Future and other national organizations. The Director is responsible for continuing to build and support the center. Find out more about the center at <https://www.floridacollegesystemfoundation.org/fssc>.

Position Duties:

- Collaborate with other staff in the division and the department to carry out the duties of the position described below and improve student learning and outcomes in Florida;
- Provide overall leadership and management of the center;
- Sustain/expand buy-in from the colleges for an overarching student success agenda;
- Foster an ongoing student success-focused policy agenda for the State of Florida and the 28 colleges and support the center's impact;
- Leverage the state data system to meet the data needs of the colleges and build research partnerships with the universities and other partners in the state;

- Oversee the implementation of high-quality convenings such as regional faculty conversations, and other emerging professional development opportunities;
- Direct the numerous initiatives managed by the center and ensure timely grant reporting to the respective funders;
- Participate in relevant national convenings and networks as appropriate;
- Manage several consulting relationships for ongoing projects and initiatives;
- Manage the annual center budget and allocate available resources to support the organizational mission and goals;
- Assist with fundraising efforts in collaboration with the Florida College System Foundation by identifying additional resource needs, researching funding opportunities, establishing relationships with funders, and crafting funding proposals; and
- Oversee the ongoing assessment of the center's work and effectiveness.

Qualifications:

- Master's degree in relevant discipline;
- Experience working on a community college campus preferred;
- Experience with and deep knowledge of student success and completion issues including institutional, state, and national policy as well as related data issues;
- Experience soliciting and managing grants and working with private philanthropy;
- Experience working with community college trustees, administrators, and faculty;
- Ability to work in a complex environment with large teams of professionals; and
- Ability to communicate clearly and effectively both orally and in writing.

Interested applicants should submit their CV and cover letter to:

Carrie E. Henderson, Ph.D.

Executive Vice Chancellor

Carrie.Henderson@fldoe.org

The first review of applications will be January 2, 2023. After that, applications will be reviewed on a rolling basis until the position is filled.