

TWENTY SEVENTH CONGRESS OF GRADUATE STUDENTS



Assembly Meeting
COGS Special Session
HCB 103, 109 Collegiate Loop
April 15th, 2019
6:30 p.m.
Agenda



Call to Order:

Pledge of Allegiance:

Roll Call:

Reading and Approval of Minutes:

Petitions into the Assembly:

Special Introductions and Student Comments:

Messages from Student Government:

Report from the Office of Governmental Affairs:

Elections:

Report of Officers:

- The Report of the Speaker
- The Report of the Deputy Speaker for Finance
- The Report of the Deputy Speaker of Judicial Affairs
- The Report of the Deputy Speaker of Communications

Committee Report:

- C-SAC:
- Internal Affairs:
- Student Advocacy:
- Student Affairs:

Funding Requests: NONE

Unfinished Business: NONE

New Business:

- *Resolution 3: Permission for Travel Reimbursement Approval – Cardiology Interest Group*
- *Bill 12: COGS Code Updates: Medical School Council Definition Update*
- *Bill 13: Law School Council Definition Update*
- *Bill 14: Attendance Policy Reform*

Round Table:

Adjournment:

Next Meeting: May 20th, 2019

COGS Financial Report Fiscal Year 2018-2019

ACCOUNT	ALLOCATION AMOUNT	DESCRIPTION	BALANCE
COGS ADMIN	\$28,000	Includes Speakers Request, Food, Wages, Maintenance Fees, Overhead and Office phone services	\$25,166.76
UNALLOCATED	\$39,521	For RSO funding requests at COGS meetings	\$17,704.92 Includes \$5,000 Sweepings allocation
ORGANIZATIONAL (C-SAC)	\$4,000	RSO funding for allocations less than \$1000 for the fiscal year	\$2,385.17
PRESENTATION GRANTS (Mar-June)	\$47,000	Presentation Grant balance for the March-June funding period	\$2,100
PRESENTATION GRANTS (Nov-Feb)	\$60,000	Presentation Grant balance for the November-February funding period	\$10,000
ATTENDANCE GRANTS(Mar-June)	\$5,000	Attendance Grant balance for the March-June funding period	\$900
ATTENDANCE GRANTS (Nov-Feb)	\$6,000	Attendance Grant balance for the November –February funding period	\$300

Recent Allocations:

- Bill 13 Allocation to Public Administration Graduate Association; Clothing/Awards: \$900
- Bill 14 Allocation to Neuroscience Graduate Student Association; Contractual Services: \$500, Food: \$1,500
- Bill 16 Allocation to ChemiNoles; General Expense: \$520.48, Food: \$100
- Bill 17 Allocation to Art History Association; Clothing/Awards: \$850
- Bill 18 Allocation to Philosophy Graduate Student Association; Contractual Service: \$1500, General Expense: \$100, Food: \$340
- Bill 19 Allocation to Physics Graduate Student Association; Food: \$1,650
- Bill 22 Allocation to Music Theory Society; Contractual Services: \$1,500
- Bill 23 Allocation to Graduate Women in Science; Clothing/Awards: \$250, Contractual Service: \$250, General Expense: \$500, Food: \$1000

- Bill 24 Allocation to School of Teacher Education Graduate Student Association Food: \$462
- Bill 26 Allocation to Public Health Student Association; Food: \$992.17, General Expense: \$310.57
- Bill 28 Allocation to Turkish Student Association; Food: \$286
- Bill 31 Allocation to Ecology and Evolution Research Team Food: 850 Clothing/Awards \$400 and General Expense \$510
- Resolution 5 Allocation to Material Research Society FAMU-FSU Chapter CSAC: \$634.83

27th Congress

- Bill 1: Allocation to Graduate Literature Organization; Food: \$1,500, Contractual Service: \$2,500, Food: \$1,000.
- Bill 2: Allocation to INSAT; Food: \$980 (C-SAC Account)
- Bill 4 Allocation to Art Therapy Association; Contractual Service: \$2,000, General Expense: \$150, Food: \$640
- Bill 5 Allocation to National Art Education Association Student Chapter at FSU; Contractual Service: \$1,500
- Bill 6 Allocation to Terra Incognita; Contractual Service: \$1,500, General Expense: \$125, Food: \$629.86 Food
- Bill 7 Annual Budget for the 2019 – 2020 Fiscal Year
- Bill 8 Allocation to Philosophy Graduate Student Association; \$15 General Expense; \$200 Food • Bill 9 Allocation to Indian Student Association of Tallahassee; \$950 Food
- Bill 10 Allocation to the ChemiNoles Graduate student Association; \$100 General Expense, \$400 Food
- Bill 11 Allocation to Public Health Student Association; \$411.50 General Expense, and \$358.69 Food

TWENTY SEVENTH CONGRESS OF GRADUATE STUDENTS



MEETING MINUTES
COGS Assembly Room
HCB 103, 109 Collegiate Loop
April 1st, 2019
6:30 p.m.
Agenda



Call to Order: 6:30pm

Pledge of Allegiance: Chiodi

REPRESENTATIVES PRESENT: Chiodi, Demirsoy, Engelbrecht, Lange, Nelson, O'Neill, Oloye, Shahbandeh, Solano, Stewart, Uttermark

REPRESENTATIVES LEFT EARLY, EXCUSED: NONE

REPRESENTATIVES LEFT EARLY, UNEXCUSED: NONE

REPRESENTATIVES ABSENT, EXCUSED: Morgan

REPRESENTATIVES ABSENT, UNEXCUSED: Eovito, Sorribes

REPRESENTATIVE LATE, EXCUSED: NONE

REPRESENTATIVES LATE, UNEXCUSED: Brinkman

Reading and Approval of Minutes:

Petitions into the Assembly: NONE

Special Introductions and Student Comments: NONE

Messages from Student Government: NONE

Report from the Office of Governmental Affairs: NONE

Elections: NONE

Report of Officers:

- **The Report of the Speaker**
 - The speaker is preparing for the Supreme Court hearing regarding Student Bar Association and the Softball funding request.
- **The Report of the Deputy Speaker for Finance**
 - Ms. Kim Dicks will be out of the office for several weeks.
- **The Report of the Deputy Speaker of Judicial Affairs**
 - If representatives are not assigned to the committee please see Deputy Speaker Lange to be assigned as soon as possible.
- **The Report of the Deputy Speaker of Communications**

- Absent, no report.

Committee Report:

- **C-SAC:** Has not met.
- **Internal Affairs:** Has not met. Next meeting is Thursday April 4, 5:00 PM, Strozier Library
- **Student Advocacy:** Has not met.
- **Student Affairs:** Has not met.

Funding Requests: NONE

Unfinished Business: NONE

New Business:

- **Resolution 2: Music Theory Society Funds**
Two representatives from Music Theory Society shared that they were allocated COGS funds in the fall, but failed to submit a purchase request prior to the event to pay for contractual services for their annual Forum Conference. **Technical/Non-Debatable Questions:** How would your organization pay for the event if not allocated these funds?
A: we would have to ask our members to cover the costs through donation. **FIRST PRO:** Solano, seems like it was a good event. **FIRST CON:** Engelbrecht, move to call to question. Organization representatives closed with information that in its 38th year, it is the longest standing graduate student run conference in the music field in the USA.
Resolution Passes 9 – 0 – 1.

Round Table:

Adjournment: 7:05pm

Next Meeting: April 15th, 2019 (last one of spring semester)

Congress of Graduate Students Florida State University

A207 Oglesby Union Tallahassee, FL 32306-4027 Phone: (850) 644-6950

The 27th Congress of Graduate Students

Resolution 3

Sponsored by Representative Lang

Permission for Travel Reimbursement Approval – Cardiology Interest Group

WHEREAS: MSC allocated \$879 to the Cardiology interest Group for Nadia Akhiyat to travel to a New Orleans to present cardiology research at the American Cardiology Conference.

WHEREAS: The Travel Form 2018-2019 was submitted with a travel roster and all the necessary details of her travel

WHEREAS: A purchase request was not submitted before the event, but was submitted on April 8th 2019

WHEREAS: Nadia Akhiyat submitted a receipts Conference registration, flight to the conference and a picture of her badge at the conference.

THEREFORE, BE IT RESOLVED: that COGS will grant Nadia Akhiyat \$879 for travel reimbursement.

THEREFORE, BE IT FURTHER RESOLVED: that copies of this resolution be sent to:

The CIG president Harrison Diaz

Adam O'Neill
Speaker



April 15th, 2019

Matthew Uttermark
Deputy Speaker for Finance

Congress of Graduate Students Florida State University

A207 Oglesby Union Tallahassee, FL 32306-4027 Phone: (850) 644-6950

The 27th Congress of Graduate Students

BILL 12

Sponsored by Representative Blake-Hedges (IA Chair);
Representative Chiodi (MSC member)

Edits of the COGS Code, Edit to Chapter 302: The Medical School Council

Purpose: To update the code to reflect current Medical School Council procedures.

Bold indicate additions. ~~Strikeouts~~ indicate deletions.

<p>302.2 Selection</p> <p>A) The MSC shall be composed of an Executive Board and a General Board.</p> <p>B) The MSC Executive Board shall be elected by the Medical School Student Body, and shall be composed of a President, Vice President, Treasurer, Secretary, three Executives at Large, and a Representative at each regional campus. Two additional members of the board shall be the MSC Representatives to COGS. Elections shall take place every February. The MSC shall train the Members Elect. Members' terms will end on May 1st, at which time Members Elect shall take office.</p>	<p>302.2 Composition of the Medical School Council</p> <p>A) The MSC shall be composed of an Executive Board and a General Board.</p> <p>B) The MSC Executive Board shall be composed of a President, Vice President, Treasurer, Secretary, and a representative from each degree program track in the College of Medicine hereafter referred to as "program representatives." Two additional members of the board shall be the MSC Representatives to COGS. Elections shall take place every Fall semester. Members' terms will end on the last day of the Fall semester, at</p>
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C) The President, Vice President, Treasurer, and Secretary shall be elected by the ~~Medical School Student Body~~ in a general election open to all students enrolled at the College of Medicine.

~~D) The three Executives-at-Large shall be first-year graduate students who are enrolled in the College of Medicine. The Executives-at-Large shall be elected in August by a general election open to all first-year graduate students enrolled in the College of Medicine.~~

302.3 The General Board

The MSC General Board shall be composed of an ~~Organizational Representative~~ from each of the MSC RSOs ~~and any graduate student(s) enrolled in the College of Medicine who attain Member-at-Large status by meeting MSC attendance requirements.~~

A) An Administrative Representative appointed by the Dean of the College of Medicine shall be an advisory member to the MSC Board. This Representative shall assist the Board in ensuring that the MSC follows the guidelines established by this code and the Student Government Finance Code.

B) Vacancies of the MSC Executive Board ~~and General Board~~ shall be filled by appointment by the COGS Speaker at the recommendation of the MSC Executive Board.

302.4 The Executive Board

A) Duties of the Executive Officers
1) The duties of the MSC President shall be:

which time Members Elect shall take office.

C) The President, Vice President, Treasurer, Secretary, and **program representatives** shall be elected by a **majority vote of the General Board and the outgoing Executive Board** in a general election open to all students enrolled at the College of Medicine.

302.3 The General Board

The MSC General Board shall be composed of **the President** from each of the MSC RSOs.

A) An Administrative Representative appointed by the Dean of the College of Medicine shall be an advisory member to the MSC Board. This Representative shall assist the Board in ensuring that the MSC follows the guidelines established by this code and the Student Government Finance Code.

B) Vacancies of the MSC Executive Board shall be filled by appointment by the COGS Speaker at the recommendation of the MSC Executive Board.

C) Vacancies of the MSC General Board shall be filled by appointment by the MSC Executive Board at the recommendation of the RSO in question.

302.4 The Executive Board

A) Duties of the Executive Officers
1) The duties of the MSC President shall be:

- a) To preside over all meetings of the Board according to Robert's Rules of Order.
- b) To act as a spokesperson for the Board.
- c) To chair the Executive Committee on all administrative matters.
- d) To determine the MSC General and Executive Meeting Schedule.
- e) Shall act in accordance with the Treasurer of MSC and the finance rules of Student Government on all financial matters.

2) The duties of the MSC Vice President shall be:

- a) To assume the duties of President when necessary.
- b) To coordinate all public relations efforts of the Board.
- c) To coordinate a monthly calendar of events.
- d) To work with each student organization and review all constitutions to insure compliance with student body law.
- ~~e) To chair the Executive Committee for financial special requests.~~

3) The duties of the MSC Treasurer shall be:

- a) To chair the Executive Committee on all financial matters ~~excluding special requests.~~
- b) To coordinate all financial matters of the MSC.
- ~~c) To require monthly reports from Executives-at-Large regarding their organizational status and/or problems.~~

4) The duties of the MSC Secretary shall be:

- a) To keep accurate minutes of all meetings.
- b) To keep voting records of all meetings.

- a) To preside over all meetings of the Board according to Robert's Rules of Order.
- b) To act as a spokesperson for the Board.
- c) To chair the Executive Committee on all administrative matters.
- d) To determine the MSC General and Executive Meeting Schedule.
- e) Shall act in accordance with the Treasurer of MSC and the finance rules of Student Government on all financial matters.

f) Shall have the power to appoint Ad-hoc committees and their chairmen as deemed necessary with approval from the MSC General Board.

2) The duties of the MSC Vice President shall be:

- a) To assume the duties of President when necessary.
- b) To coordinate all public relations efforts of the Board.
- c) To coordinate a monthly calendar of events.
- d) To work with each student organization and review all constitutions to insure compliance with student body law.

3) The duties of the MSC Treasurer shall be:

- a) To chair the Executive Committee on all financial matters.
- b) To coordinate all financial matters of the MSC.

c) To keep an accurate record of the MSC budget.

d) To request and compile budget proposals from all MSC RSOs before budgetary hearings every fiscal year.

e) To submit the MSC Executive Meeting minutes to the COGS Speaker within three (3) business days of any Executive Board meeting before the allocations are formally authorized.

- c) To keep accurate records of attendance and report any violation(s) of the attendance policy.
- d) To attend to all correspondence of the Board.
- e) To maintain a current list of all MSC RSO Representatives and organizational constitutions on file.
- f) ~~To maintain an accurate list of all MSC RSOs.~~

5) ~~The duties of the Executives-at-Large shall be:~~

- a) ~~To act as liaisons between the MSC RSO Representatives and the MSC.~~
- b) ~~To be assigned a number of MSC RSOs.~~
- c) ~~To attend at least one meeting per semester of the MSC RSOs to which the Executive-at-Large is assigned.~~
- d) ~~To oversee the MSC RSOs and their Representatives to ensure compliance of representative duties and MSC laws including, but not limited to, making sure files are updated and events are reported.~~
- e) ~~To assist their assigned MSC RSOs in formulating their annual budgets and ensure fiscal responsibility.~~

6) The duties of the MSC Representative to SGA and COGS shall be:

- a) To keep the MSC Board updated on all events pertaining to SGA and COGS.
- b) To keep SGA and COGS updated on the activities of the MSC.

7) ~~The duties of the Regional Campus Representatives:~~

- a) ~~To act as liaisons between the MSC and their clinical campuses.~~
- b) ~~To attend all general meetings, in-person or via teleconference.~~
- c) ~~To report back to their clinical campuses all events and proceedings of the MSC.~~

4) The duties of the MSC Secretary shall be:

- a) To keep accurate minutes of all meetings.
- b) To keep voting records of all meetings.
- c) To keep accurate records of attendance and report any violation(s) of the attendance policy.
- d) To attend to all correspondence of the Board.
- e) To maintain a current list of all MSC RSOs, **organizational boards**, and organizational constitutions on file.

5) The duties of the **Program Representatives shall be:**

- a) **To represent the needs of the students in their respective degree programs.**
- b) **To act as liaisons between the students in their respective degree programs and the MSC.**

6) The duties of the MSC Representative to SGA and COGS shall be:

- a) To keep the MSC Board updated on all events pertaining to SGA and COGS.
- b) To keep SGA and COGS updated on the activities of the MSC.
- c) **To represent the MSC in front of all student government entities when the MSC President is not present.**
- d) **To coordinate with the MSC President and formulate long term political strategy for the MSC and its role within Student Government.**
- e) **To present requests, information, bills, and other necessary items to the student government on behalf of the MSC.**
- f) **To fulfill any obligations as required by the Florida State Student Government Association or the Congress of Graduate Students.**

Adam O'Neill
Speaker



Dr. Danielle Morgan Acosta
Director of Student Affairs

Matthew Uttermark
Deputy Speaker for Finance

Dr. Amy Hecht
Vice President for Student Affairs

April 15th, 2019

Congress of Graduate Students Florida State University

A207 Oglesby Union Tallahassee, FL 32306-4027 Phone: (850) 644-6950

The 27th Congress of Graduate Students

BILL 13

Sponsored by Representative Blake-Hedges (IA Chair)

Edits of the COGS Code, Edit to Chapter 300: The Law School Council

Purpose: To update the code to reflect current Law School Council procedures.

Bold indicate additions. ~~Strikeouts~~ indicate deletions.

<p>300.3 Composition of the Law School Council:</p> <p>A) LSC shall be composed of seven (7) law students elected as Members-at-Large by the Law School Student Body.</p> <p>B) Elections shall take place in February of each academic calendar year.</p> <p>1) Applicants to the LSC will submit an application and resume to the LSC Chair.</p> <p>2) Applicants will be interviewed by the LSC Selections Commission</p> <p>3) At the conclusion of the interviews, the LSC Selection Commission will select the 7 board members who will serve on the next LSC.</p> <p>4) LSC board members shall train the Members Elect. Members' terms will end at</p>	<p>300.3 Composition of the Law School Council:</p> <p>A) LSC shall be composed of nine (9) law students.</p> <p>B) LSC members shall have terms which begin the last business day before graduation in the Spring term and run until the subsequent last business day before graduation in the Spring term.</p> <p>C) Elections shall take place in February of each academic calendar year.</p> <p>1) Applicants to the LSC will submit an application and resume to the LSC Chair.</p> <p>2) Applicants will be interviewed by the LSC Selections Commission</p> <p>3) At the conclusion of the interviews, the LSC Selection Commission will select the 9</p>
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~~the conclusion of the final board meeting of the fiscal year, at which time Members Elect shall take office.~~

C) A rising 2L or 3L who currently serves on the LSC Board and wishes to remain on the board for the upcoming fiscal year will be permitted to submit a statement of continued interest. Those statements will be reviewed by the outgoing Chair to determine if the member is for to remain on the board for future service. In the event that the current Chair seeks to remain on the board, the statement of continued interest will be submitted to the LSC Selections Commission for review.

D) An administrative or faculty representative shall serve as an advisor to the LSC Board. This representative shall assist the Board in ensuring that LSC is compliant with the COGS Code, the Florida State University Student Body Statutes, Law School Policy, and Florida State University Policies and Procedures.

E) The LSC Selections Commission will be composed of the COGS Speaker, the Law School Administration Representative to LSC, the Deputy Speaker of Finance, the Chair of the Internal Affairs Committee, and the outgoing LSC chair, unless they seek reelection.

1) In the event that the LSC Chair seeks reelection, a 3L appointed by the ~~Assistant Dean of Student Affairs, or an incumbent of the LSC may serve on the commission in their place.~~

F) Vacancies of the LSC Board shall be filled by appointment by the LSC Selections Commission.

300.4 The Executive Officers

A) Prior to the installation of the new board members, the outgoing LSC Chair shall invite Members Elect to submit a statement of

board members who will serve on the next LSC.

D) A rising 2L or 3L who currently serves on the LSC Board and wishes to remain on the board for the upcoming fiscal year will be permitted to submit a statement of continued interest. Those statements will be reviewed by the outgoing Chair to determine if the member is for to remain on the board **fit** future service. In the event that the current Chair seeks to remain on the board, the statement of continued interest will be submitted to the LSC Selections Commission for review **before January 31st.**

E) An administrative or faculty representative shall serve as an advisor to the LSC Board. This representative shall assist the Board in ensuring that LSC is compliant with the COGS Code, the Florida State University Student Body Statutes, Law School Policy, and Florida State University Policies and Procedures.

F) The LSC Selections Commission will be composed of the COGS Speaker, the Law School Administration Representative to LSC, the Deputy Speaker of Finance, the Chair of the Internal Affairs Committee, and the outgoing LSC chair, unless they seek reelection.

1) In the event that the LSC Chair seeks reelection, a 3L **currently serving on LSC** appointed by the **Law School Administration Representative to LSC**, or an incumbent of the LSC may serve on the commission in their place.

G) Vacancies of the LSC Board shall be filled by appointment by the LSC Selections Commission.

300.4 The Executive Officers

A) Prior to the installation of the new board members, the outgoing LSC Chair shall invite Members Elect to submit a statement of

interest to serve on the LSC Board as Chairperson, Treasurer, or Secretary.

~~B) The outgoing LSC Chair shall appoint the Chair. Upon appointment, the outgoing LSC Chair shall consult with the new Chair to appoint the new Treasurer and Secretary.~~

1) In the event that the outgoing Chair seeks re-appointment, they will announce their intent to serve in that capacity to the members elect. Should a Member Elect seek the appointment of Chair, the position of Chair will go to a vote with the members elect and the person who receives the majority will be appointed Chair.

C) Should a vacancy occur in an Executive Office, the LSC Chair shall appoint a replacement from its Board for the remainder of the term.

300.5 Duties of the Executive Officers

A) The Chair Shall:

- 1) Preside over all LSC meetings.
- 2) Represent LSC in all official business and budget matters before COGS or the Student Senate.
- 3) Have the authority to call special meetings of LSC.
- 4) Be responsible for all official correspondence of LSC.
- 5) Perform any other duties as assigned by LSC or this code.
- 6) Act as liaison between law school student organizations and SGA Accounting.

~~B) The Treasurer shall:~~

~~1) Assume all duties of the Chair in the absence of the Chair.~~

interest to serve on the LSC Board as Chair, **Vice-Chair**, Treasurer, or Secretary.

B) The Members Elect shall be elected to Executive Board positions by a majority vote of the newly elected LSC.

1) In the event that the outgoing Chair seeks re-appointment, they will announce their intent to serve in that capacity to the members elect. Should a Member Elect seek the appointment of Chair, the position of Chair will go to a vote with the members elect and the person who receives the majority will be appointed Chair.

C) Should a vacancy occur in an Executive Office, the LSC Chair shall appoint a replacement from its Board for the remainder of the term.

300.5 Duties of the Executive Officers

A) The Chair Shall:

- 1) Preside over all LSC meetings.
- 2) Represent LSC in all official business and budget matters before COGS or the Student Senate.
- 3) Have the authority to call special meetings of LSC.
- 4) Be responsible for all official correspondence of LSC.
- 5) Perform any other duties as assigned by LSC or this code.
- 6) Act as liaison between law school student organizations and SGA Accounting.

B) The Vice Chair shall:

1) Assist the Chair in all their duties.

2) Keep an accurate and up-to-date budget.

3) Perform any other duties as assigned by the LSC Chair or this code.

4) Attend any budgetary meetings as an LSC representative ~~in the event that the LSC Chair is unable to attend.~~

5) Work with the Deputy Speaker of Finance in order to perform any requested external audits in compliance with this Code.

C)The Secretary shall:

1) Keep accurate minutes of all LSC meetings

2) Email the minutes to the Chair at the conclusion of each LSC meeting.

3) Perform any other duties as assigned by the LSC Chair or this Code.

300.8 Meetings

A) LSC shall hold open meetings on a monthly basis and shall send copies of the minutes of such meetings to all Law School RSOs and COGS.

B) A special meeting of LSC may be called by petition of a two-thirds (2/3) majority of the Presidents of the Law School RSOs.

C) Quorum shall be a majority of the total membership of LSC. A quorum must be present for LSC to conduct business.

D) All LSC action must be approved by a majority vote of those LSC members present and voting.

E) LSC shall announce and provide notice of its meetings and procedures to Law School RSOs. It shall provide notice at least five (5) school days before any forms, requests, or petitions are due for the meeting.

2) Act as a supportive role to the Chair and perform any tasks delegated to them.

3) Serve as the Chair in the event the Chair cannot perform their duties.

C) The Treasurer shall:

1) Keep an accurate and up-to-date budget.

2) Perform any other duties as assigned by the LSC Chair or this code.

3) Attend any budgetary meetings as an LSC representative.

4) Work with the Deputy Speaker of Finance in order to perform any requested external audits in compliance with this Code.

D)The Secretary shall:

1) Keep accurate minutes of all LSC meetings

2) Email the minutes to the Chair at the conclusion of each LSC meeting.

3) Perform any other duties as assigned by the LSC Chair or this Code.

300.8 Meetings

A) LSC shall hold open meetings on a monthly basis and shall send copies of the minutes of such meetings to all Law School RSOs and COGS.

B) A special meeting of LSC may be called by petition of a two-thirds (2/3) majority of the Presidents of the Law School RSOs.

C) Quorum shall be a majority of the total membership of LSC. A quorum must be present for LSC to conduct business.

<p>F) Attendance at monthly meetings is mandatory for all LSC board members. If a member must be absent from a monthly meeting, they must provide adequate notice to the LSC Chair. If a member is absent from more than two monthly meetings, that member will be considered for removal by members of the board. All board members, except for the member at issue, will vote on the removal of the board member. A majority vote will effectively remove the member from the board. The vacancy will then be filled in accordance to the procedures outlined above.</p>	<p>D) All LSC action must be approved by a majority vote of those LSC members present and voting.</p> <p>E) LSC shall announce and provide notice of its meetings and procedures to Law School RSOs. It shall provide notice at least five (5) school days before any forms, requests, or petitions are due for the meeting.</p> <p>F) Attendance at monthly meetings is mandatory for all LSC board members. If a member must be absent from a monthly meeting, they must provide adequate notice to the LSC Chair. If a member is absent from more than two monthly meetings, that member will be considered for removal by members of the board. All board members, except for the member at issue, will vote on the removal of the board member. A majority vote will effectively remove the member from the board. The vacancy will then be filled in accordance to the procedures outlined above.</p> <p>G) Within three (3) business days of any LSC meeting the minutes must be submitted to the COGS Speaker for review before the allocations are formally authorized.</p>
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Adam O'Neill
Speaker



Dr. Danielle Morgan Acosta
Director of Student Affairs

Matthew Uttermark
Deputy Speaker for Finance

Dr. Amy Hecht
Vice President for Student Affairs

April 15th, 2019

Congress of Graduate Students Florida State University

The 27th Congress of Graduate Students

BILL 14

Sponsored by Representative Blake-Hedges (IA Chair)

Edits of the COGS Code, Edit to Chapter 113: Requirements to Maintain Office, Edit to Chapter 114: Removal for Truancy

Purpose: To update the code to require stricter attendance requirements so that all representatives are actively participating and attending most meetings.

Bold indicate additions. ~~Strikeouts~~ indicate deletions.

<p>113.1 A seat shall be declared vacant and the Representative removed from membership in the Assembly when one of the following conditions is met within the same Congress, unless a leave of absence is granted:</p> <p>A) A Representative has accumulated three (3) two (2) unexcused absences from COGS Assembly or committee meetings</p> <p>B) A Representative has accumulated six (6) four (4) total absences from COGS Assembly or committee meetings</p> <p>C) A Representative is recommended by the Executive Committee to the Assembly for removal due to absenteeism, which the Assembly approves by a two-thirds (2/3) vote.</p> <p>113.2 An “unexcused absence” is an absence for which no advance written notice was provided to the COGS</p>	<p>113.1 A Representative and their seat shall be up for review when one of the following conditions is met within the same Congress, unless a leave of absence is granted:</p> <p>A) A Representative has accumulated two (2) unexcused absences from COGS Assembly or committee meetings</p> <p>B) A Representative has accumulated four (4) total absences from COGS Assembly or committee meetings</p> <p>113.2 An “unexcused absence” is an absence for which no advance written notice was provided to the COGS Program Associate at least one (1) hour before the start of any COGS Assembly meeting; or an absence for which no advance written notice was provided to the committee’s Chair at least one (1)</p>
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Program Associate at least one (1) hour before the start of any COGS Assembly meeting; or an absence for which no advance written notice was provided to the committee's Chair at least one (1) hour before the start of a committee meeting. ~~Any Representative who leaves during an Assembly meeting, without prior notification to the Executive Committee, will have one (1) day to submit their excuse to the Executive Committee before the absence is automatically considered unexcused. If tendered on time, the appeal will go to review by the Executive Committee as per § 113.3 of this code.~~

A) Written notice shall be constituted by physical correspondence or email.

B) All unexcused absences shall be announced during Assembly roll call.

113.3 All absences can be declared "excused" by a majority vote of the Executive Committee. Exceptions to §§ 113.1 and 113.2 of this code can be granted by unanimous recommendation by the Executive Committee, and ratified by majority of the entire membership of the Assembly.

113.4 COGS Representatives, council members, and funding board representatives must become financially certified by his or her second Assembly meeting every fiscal year.

114.1 The Internal Affairs Committee shall have jurisdiction to review absences of COGS members from Assembly meetings and committee meetings. If the Representative is found to be non-compliant with attendance requirements on the basis of a verifiable factual record, ~~the Committee shall suspend the member by a two-thirds (2/3) vote.~~

~~A) The Committee action shall be submitted via report to the COGS Speaker.~~

hour before the start of a committee meeting.

A) Written notice shall be constituted by physical correspondence or email.

B) All unexcused absences shall be announced during Assembly roll call.

113.3 A Representative who arrives after a meeting has been called to order, is considered to be "late."

A) An "excused late" (or "excused early dismissal") is one for which written notice was provided to the COGS Program Associate no later than one (1) day from the start of said COGS Assembly meeting and shall count as one-half (1/2) of an excused absence.

B) An "unexcused late" (or "unexcused early dismissal") is a late for which no written notice was provided to the COGS Program Associate no later than one (1) day from the start of said COGS Assembly meeting and shall count as one (1) unexcused absence.

113.4 All absences can be declared "excused" by a majority vote of the Executive Committee. Exceptions to §§ 113.1, 113.5, **and 113.3** of this code can be granted by unanimous recommendation by the Executive Committee and ratified by majority of the entire membership of the Assembly.

113.5 COGS Representatives, council members, and funding board representatives must become financially certified by his or her second Assembly meeting every fiscal year.

114.1 The Internal Affairs Committee shall have jurisdiction to review absences of COGS members from Assembly meetings and committee meetings. If the Representative is found to be non-compliant with attendance requirements on the basis of a verifiable factual record, **a review committee composed of the**

B) The suspended officer may submit an appeal of the suspension to the Assembly within fifteen (15) business days.

C) The rules governing truancy proceedings within the Assembly may be laid down in the COGS Internal Rules of Procedure, but in the absence of such provisions, the Speaker shall determine through memorandum what rules shall be followed.

~~114.2 A Representative who arrives after a meeting has been called to order, is considered to be "late."~~

~~114.3 An "excused late" (or "excused early dismissal") is one for which written notice was provided to the COGS Program Associate no later than one (1) day from the start of said COGS Assembly meeting and shall count as one-half (1/2) of an excused absence.~~

~~114.4 An "unexcused late" (or "unexcused early dismissal") is a late for which no written notice was provided to the COGS Program Associate no later than one (1) day from the start of said COGS Assembly meeting and shall count as one (1) unexcused absence.~~

Internal Affairs Committee members and the Executive Committee members shall suspend the member by a two-thirds (2/3) vote.

A) The suspended officer may submit an appeal of the suspension to the Assembly within fifteen (15) business days.

B) A Representative is recommended by the review committee to the Assembly for removal due to absenteeism, which the Assembly approves by a two-thirds (2/3) vote.

C) The rules governing truancy proceedings within the Assembly may be laid down in the COGS Internal Rules of Procedure, but in the absence of such provisions, the Speaker shall determine through memorandum what rules shall be followed.

Adam O'Neill
Speaker



Dr. Danielle Morgan Acosta
Director of Student Affairs

Matthew Uttermark
Deputy Speaker for Finance

Dr. Amy Hecht
Vice President for Student Affairs

April 15th, 2019