



FLORIDA STATE UNIVERSITY

COLLEGE OF EDUCATION,  
HEALTH, AND HUMAN SCIENCES

*Office of Academic Services and Intern Support*

## IMPORTANT GRADUATE STUDENT DATES Spring 2024

***Dates and times listed below are subject to change.*** Please refer to the Registrar's website, [https://registrar.fsu.edu/registration\\_guide/spring/academic\\_calendar/](https://registrar.fsu.edu/registration_guide/spring/academic_calendar/) for the detailed calendar and most up-to-date information. *Please bookmark this site.*

### **Spring 2024 Registration**

Enrollment windows for currently enrolled and admitted degree-seeking students are located at [https://registrar.fsu.edu/registration\\_guide/spring/enrollment\\_appointments/](https://registrar.fsu.edu/registration_guide/spring/enrollment_appointments/).

**Most forms referenced below may be found online at:**

<https://cehhs.fsu.edu/oasis/graduate-students> *Please bookmark this site.*

### **Drop/Add**

**January 6 – January 11, 2024** – Spring 2023 add/drop registration window.

*Students are tuition/fee liable for any coursework remaining on their schedule after the drop/add deadline.*

### **First Day of Classes**

**January 8, 2024**

- Spring 2024 classes begin.
- Last day to file for change in residency status.

**Late Registration** (\$100.00 late registration fee.)

**January 8 – January 11, 2024**

*Late registration fees will not be waived.*

**January 11, 2024** - Fourth Day of Classes

- Last day to Drop/Add and have fees adjusted (*Students are liable for all tuition/fees for courses still on their schedules after 11:59p.m., Eastern U.S. time.*)
- Last day to add a course without Academic Dean's permission.
- Last day to cancel enrollment and have fees removed.

### **Spring 2024 Graduation Application Period**

**January 16 – January 26, 2024** – Apply online at <https://my.fsu.edu>. Please visit

<http://registrar.fsu.edu/services/graduation/> for more details.

- For detailed instructions on applying for graduation online, follow the [How to Apply to Graduate steps](#).
- January 26, 2024 is the last day to apply to graduate in Spring 2024.
- ***Important: You are required to apply to graduate even if you do not intend to attend the Commencement Ceremony.***



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**End of 7th Week of the Semester**

**February 23, 2024**

- Last day to submit form requesting S/U grading or to change S/U option back to a regular grade.
- Last day to reduce course load without the permission of Academic Dean. Dean's permission required to drop below twelve semester hours.
- Last day to drop a course without receiving a grade.
- Last day to withdraw from school without receiving a grade.
- Last day to petition to reinstate class schedule cancelled for nonpayment of tuition.
- Last day for doctoral students to take and pass their preliminary examination in order to add or convert dissertation hours for the current semester.

**March 8, 2024** - Last day for Prospectus approval *during the Spring 2024 semester* in order to graduate in Summer 2024. Prospectus must be approved *by the academic dean* at least four (4) months prior to Dissertation Defense. Note: This date is four (4) months from The Graduate School's Summer 2024 manuscript clearance deadline.

**March 18, 2024** - Last day for doctoral candidates to submit doctoral dissertation to The Graduate School for pre-defense format review. ALL initial manuscripts MUST be submitted by this date in order to be eligible to graduate this semester. \*\*

**March 25, 2024** - Last day for master's thesis students to submit their thesis to The Graduate School for pre-defense format review. ALL initial manuscripts MUST be submitted by this date in order to be eligible to graduate this semester. \*\*

**April 8, 2024** – Final manuscript submission deadline. Last day for submission of the post-defense, *content-corrected* thesis or dissertation and required forms to The Graduate School (by midnight Eastern U.S.). All approvals must be obtained before the forms are submitted to the Manuscript Clearance Advisor. \*\*

**April 26, 2024 – Last Day of Classes**

- Deadline for submission of spring 2024 [Graduate Certificate Admission](#) online forms to OASIS. (*Departments must first review submissions. Please allow extra time for this approval.*)
- Last day to petition academic dean for a reduction in course load.
- Last day to officially withdraw from the University.

**April 30, 2024** – Last day for thesis and dissertation and students graduating this semester to receive an email from Manuscript Clearance confirming final clearance.



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### **May 3, 2024 – Semester Ends**

- Deadline for submission of all Spring 2024 Comprehensive Exam/Portfolio results (Masters/Specialist students), Diagnostic Exam Results and Doctoral Preliminary Exam results to OASIS.
- First day for submission of Spring 2024 [Graduate Certificate Completion](#) online forms to OASIS.

### **Spring 2024 Commencement Ceremony Schedule College of Education, Health, and Human Sciences**

- Doctoral Degrees: Friday, May 3, 2024 at 9:00 a.m.
- Master's and Specialist's Degrees: Saturday, May 4, 2024 at 2:00 p.m.

Visit <https://registrar.fsu.edu/graduation/seating/> for updated information on University Commencement Ceremonies.

*\*\*All Electronic Thesis, Treatise and Dissertation content and manuscript clearance information is found on The Graduate School's website,  
<http://gradschool.fsu.edu/academics-research/thesis-treatise-dissertation>.*

*The detailed academic calendar can be viewed at the Registrar's Office website: [https://registrar.fsu.edu/registration\\_guide/spring/academic\\_calendar/](https://registrar.fsu.edu/registration_guide/spring/academic_calendar/)*

*For additional dates and information, please visit the Registrar's website:  
<https://registrar.fsu.edu/calendar/>*

*Please bookmark these pages and refer to those links for the most up-to-date information.*

### **IMPORTANT:**

- *Doctoral candidates must include a minimum of two (2) semester hours of Dissertation every term, as part of the full-time enrollment, including summer. \**
- *A doctoral candidate, who continue to use campus facilities and/or receives faculty supervision but **have not been cleared by the Manuscript Clearance office**, shall include in the required full-time load a minimum of two credit hours of Dissertation per semester, including Summer term, until completion of the degree. Those with underload permission must register for at least two credit hours of Dissertation per semester (or term). Before registering for dissertation hours, the student must consult the major professor as to the proportion of time to be devoted to dissertation work. \**
- *Doctoral candidates must be enrolled in a minimum of two hours of Dissertation in the semester of graduation (degree conferral).*
- *A Thesis-track master's student who enrolls in Thesis hours need not be enrolled continuously thereafter in Thesis hours if they meet the minimum University requirement for full-time or*



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*part-time enrollment through other coursework. The minimum number of Thesis hours required for the master's degree is six. Those with underload permission must register for at least two credit hours of Thesis per semester. Before registering for Thesis hours, the student must consult the major professor as to the proportion of time to be devoted to thesis work. \**

- *A Thesis-track master's student must be enrolled in a minimum of two Thesis hours in the semester of graduation (degree conferral).*
- *Underloads must be approved by the student's major professor, per University policy. \**
- *All exams (comps, prelims, etc.) and all defenses require registration – contact your department for details.*

*\*International students may have greater requirements. Consult your CGE Advisor. Students receiving an assistantship or other funding may have greater requirements.*