



# FLORIDA STATE UNIVERSITY

## COLLEGE OF EDUCATION

*Office of Academic Services and Intern Support*

### **IMPORTANT GRADUATE STUDENT DATES** **Fall 2023**

***Dates and times listed below are subject to change.*** Please refer to the Registrar's website, [https://registrar.fsu.edu/registration\\_guide/fall/academic\\_calendar/](https://registrar.fsu.edu/registration_guide/fall/academic_calendar/) for the detailed calendar and most up-to-date information. *Please bookmark this site.*

#### **Fall 2023 Registration**

Enrollment windows for currently enrolled and admitted degree-seeking students are located at [https://registrar.fsu.edu/registration\\_guide/fall/enrollment\\_appointments/](https://registrar.fsu.edu/registration_guide/fall/enrollment_appointments/).

#### **Most forms referenced below may be found online at:**

<https://education.fsu.edu/oasis/graduate-students> *Please bookmark this site.*

#### **Drop/Add**

***Extended August 26 – September 7, 2023*** – Fall 2023 add/drop registration window.

*Students are tuition/fee liable for any coursework remaining on their schedule after the drop/add deadline.*

#### **First Day of Classes**

**August 28, 2023**

- Fall 2023 classes begin
- Last day to file for change in residency status.

**Late Registration** (\$100.00 late registration fee.)

**August 28 – August 31, 2023**

*Late registration fees will not be waived.*

**August 31, 2023** - Fourth Day of Classes

- Last day to Drop/Add and have fees adjusted (*Students are liable for all tuition/fees for courses still on their schedules after 11:59p.m., Eastern U.S. time.*)
- Last day to add a course without Academic Dean's permission
- Last day to cancel enrollment and have fees removed

**September 7, 2023 – Extended Drop/Add Closes**

- Last day to Drop/Add and have fees adjusted (*Students are liable for all tuition/fees for courses still on their schedules after 11:59p.m., Eastern U.S. time.*)

#### **Fall 2023 Graduation Application Period**

**September 11– September 22, 2023** – Apply online at <https://my.fsu.edu>. Please visit <http://registrar.fsu.edu/services/graduation/> for more details.

- For detailed instructions on applying for graduation online, follow the [How to Apply to Graduate steps](#).

- **September 22, 2023** is the last day to apply to graduate in Fall 2023.
- *Important: You are required to apply to graduate even if you do not intend to attend the Commencement Ceremony.*

### **End of 7th Week of the Semester**

#### **October 13, 2023**

- Last day to submit form requesting S/U grading or to change S/U option back to a regular grade.
- Last day to reduce course load without the permission of Academic Dean. Dean's permission required to drop below twelve semester hours.
- Last day to drop a course without receiving a grade.
- Last day to withdraw from school without receiving a grade.
- Last day to petition to reinstate class schedule cancelled for nonpayment of tuition.
- Last day for doctoral students to take and pass their preliminary examination in order to add or convert dissertation hours for the current semester.

**October 30, 2023** - Last day for doctoral candidates to submit doctoral dissertation to The Graduate School for pre-defense format review. ALL initial manuscripts MUST be submitted by this date in order to be eligible to graduate this semester. \*\*

**November 13, 2023** - Last day for master's thesis students to submit their thesis to The Graduate School for pre-defense format review. ALL initial manuscripts MUST be submitted by this date in order to be eligible to graduate this semester. \*\*

**November 27, 2023** – Final manuscript submission deadline. Last day for submission of the post-defense, *content-corrected* thesis or dissertation and required forms to The Graduate School (by midnight Eastern U.S.). All approvals must be obtained before the forms are submitted to the Manuscript Clearance Advisor. \*\*

#### **December 8, 2023 - Last Day of Classes**

- Deadline for submission of fall 2023 [Graduate Certificate Admission](#) online forms to OASIS. (*Departments must first review submissions. Please allow extra time for this approval.*)
- Last day to officially withdraw from the University.
- Deadline for fall 2023 admitted Educator Preparation graduate program students to submit the appropriate [online Educator Preparation Application](#).

#### **December 15, 2023 – Semester Ends**

- Last day for Prospectus approval *during the Fall semester* in order to graduate in Spring 2023. Prospectus must be approved *by the academic dean* at least four (4) months prior to Dissertation Defense. Note: This date is approximately four (4) months from The Graduate School's *tentative* Spring 2024 manuscript clearance deadline.
- Deadline for submission of all Fall 2023 Comprehensive Exam/Portfolio results (Masters/Specialist students), Diagnostic Exam Results and Doctoral Preliminary Exam results to OASIS, 2301 Stone Building.
- First day for submission of fall 2023 [Graduate Certificate Completion](#) online forms to OASIS.

- Last day for thesis and dissertation and students graduating this semester to receive an email from Manuscript Clearance confirming final clearance.

**December 15, 2023 – Fall 2023 Commencement Ceremonies for the College of Education**

Visit <https://registrar.fsu.edu/graduation/seating/> for updated information.

*\*\*All Electronic Thesis, Treatise and Dissertation content and manuscript clearance information is found on The Graduate School's website, <http://gradschool.fsu.edu/academics-research/thesis-treatise-dissertation>.*

*The detailed academic calendar can be viewed at the Registrar's Office website: [http://registrar.fsu.edu/registration\\_guide/fall/academic\\_calendar/](http://registrar.fsu.edu/registration_guide/fall/academic_calendar/).*

*For additional dates and information, please visit the Registrar's website: [https://registrar.fsu.edu/registration\\_guide/fall/](https://registrar.fsu.edu/registration_guide/fall/)*

*Please bookmark these pages and refer to those links for the most up-to-date information.*

**IMPORTANT:**

- *Doctoral candidates must include a minimum of two (2) semester hours of Dissertation every term, as part of the full-time enrollment, including summer.\**
- *A doctoral candidate, who continue to use campus facilities and/or receives faculty supervision, but **have not been cleared by the Manuscript Clearance office**, shall include in the required full-time load a minimum of two credit hours of Dissertation per semester, including Summer term, until completion of the degree. Those with underload permission must register for at least two credit hours of Dissertation per semester (or term). Before registering for dissertation hours, the student must consult the major professor as to the proportion of time to be devoted to dissertation work.\**
- *Doctoral candidates must be enrolled in a minimum of two hours of Dissertation in the semester of graduation (degree conferral).*
- *A Thesis-track master's student who enrolls in Thesis hours need not be enrolled continuously thereafter in Thesis hours if they meet the minimum University requirement for full-time or part-time enrollment through other coursework. The minimum number of Thesis hours required for the master's degree is six. Those with underload permission must register for at least two credit hours of Thesis per semester. Before registering for Thesis hours, the student must consult the major professor as to the proportion of time to be devoted to thesis work.\**
- *A Thesis-track master's student must be enrolled in a minimum of two Thesis hours in the semester of graduation (degree conferral).*
- *Underloads must be approved by the student's major professor, per University policy.*
- *All exams (comps, prelims, etc.) and all defenses require registration – contact your department for details.*

*\*International students may have greater requirements. Consult your CGE Advisor.*

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Telephone: 850.644.3760 <https://education.fsu.edu/oasis/graduate-students>