

## Manuscript Clearance Deadlines

### *Summer 2023, Fall 2023, Spring 2024*

Semester Deadline	Summer 2023	Fall 2023	Spring 2024
Last day to submit doctoral dissertation or treatise for pre-defense format review <sup>1</sup>	June 19	October 30	March 18
Last day to submit master's thesis for pre-defense format review <sup>1</sup>	July 3	November 13	March 25
Last day for submission of post-defense, final content-approved thesis, dissertation, or treatise and required forms <sup>2</sup>	July 17	November 27	April 8
Last day for thesis, dissertation, and treatise students to receive Official Final Clearance in the Manuscript Clearance Portal	August 4	December 15	May 3

<sup>1</sup>Manuscripts must be submitted online by 11:59 pm ET of the deadline date. Manuscripts must be 90% complete and formatted according to The Graduate School's guidelines to be accepted.

<sup>2</sup>Manuscripts must be submitted online and forms through Final Content Approval must be completed in the Manuscript Clearance Portal by 11:59 pm ET of the deadline date. Additional formatting corrections will likely be required after this date. Content corrections are not permitted after this date.

**Academic units may set their own deadlines in advance of The Graduate School's manuscript clearance deadlines.** In the absence of deadlines set by academic units, we strongly recommend that students defend **at least 1 week prior to the post-defense deadline**. Missing a semester deadline will result in the student automatically becoming ineligible to graduate in the current term.

**Important Notice:** While students are allowed to defend up until the semester's post-defense submission deadline, this is with the understanding that **ALL** content changes must be completed and approved in the Portal by the committee prior to the submission of the manuscript. No deadline extensions will be granted for students who defended close to the deadline and were unable to complete their changes in time.

60-Day Deadline		
This deadline applies to students who:	No later than <b>60 days*</b> after a successful defense:	No later than <b>1 week</b> after the 60-day deadline:
<ul style="list-style-type: none"> <li>Defend early in their semester of expected graduation.</li> <li>Defend in a semester prior to their expected graduation.</li> <li>Missed a semester deadline after defending (resulting in delayed graduation).</li> </ul>	<ul style="list-style-type: none"> <li>Post-defense, final content-approved manuscript must be submitted.</li> <li>Required forms (through Final Content Approval) must be completed in the Portal.</li> </ul>	<ul style="list-style-type: none"> <li>All requested formatting corrections must be complete. (Multiple reviews may be required.)</li> <li>Official Final Manuscript Clearance must be achieved in the Portal.</li> </ul>

\* University closures and weekends are not excluded from the 60 days, but deadlines may be adjusted (forward or backward) if they fall on a day the University is closed or on a weekend.