

## Important Thesis, Dissertation, and Treatise Deadlines Summer 2018, Fall 2018, Spring 2019

Semester Deadline	Summer 2018	Fall 2018	Spring 2019
Last day to submit doctoral dissertation or treatise for pre-defense format review	June 25	October 22	March 25
Last day to submit master's thesis for pre-defense format review	July 9	November 5	April 8
Last day for submission of the post-defense, content-approved thesis, dissertation or treatise and required forms <sup>1</sup>	July 23	November 19	April 22
Last day for thesis, dissertation and treatise students to receive an email from Manuscript Clearance confirming final clearance	August 3	December 14	May 3

Missing a semester deadline will result in the student automatically being ineligible for graduation that term.

<sup>1</sup>All manuscript clearance forms, with all required signatures, must be received in the Graduate School Office by 5:00 pm ET of the forms deadline date. Online submissions of manuscripts must be received by 11:59 p.m. ET of the deadline date. Additional formatting corrections may be required after this date. Content corrections are not permitted after this date.

**It is suggested that students defend at least 1 week prior to the deadline for submission of the post-defense manuscript and forms.** Please note that while students are allowed to defend up until the post-defense submission deadline for the semester, this is with the understanding that all content changes must be completed and approved by the committee prior to the submission of the post-defense manuscript. No deadline exceptions will be granted for students who defended and were unable to complete the changes in time to submit their final manuscript and forms by the post-defense submission deadline.

**60-Day Deadline:** Students have no more than 60 days after their defense to make revisions and submit their manuscript for clearance. The post-defense, content-approved manuscript and all required forms must be submitted to Manuscript Clearance within 60 calendar days after a successful defense. Students under the 60-day deadline must receive an email from Manuscript Clearance confirming final clearance no later than 7 calendar days after the 60-day deadline. This allows time for additional formatting corrections to be made, if necessary. If a student defends early in the semester of graduation, or in a semester prior to graduation, the manuscript clearance deadline that applies is the 60-day deadline. For example, a student that defends on Aug. 19 would have to submit their post-defense manuscript and forms by Oct. 19, even though the Fall semester clearance deadline is later in the semester. Weekends and University Holidays are not excluded from any deadline, so please take this into account when planning to meet this deadline.

**No exceptions will be made for these policies.**